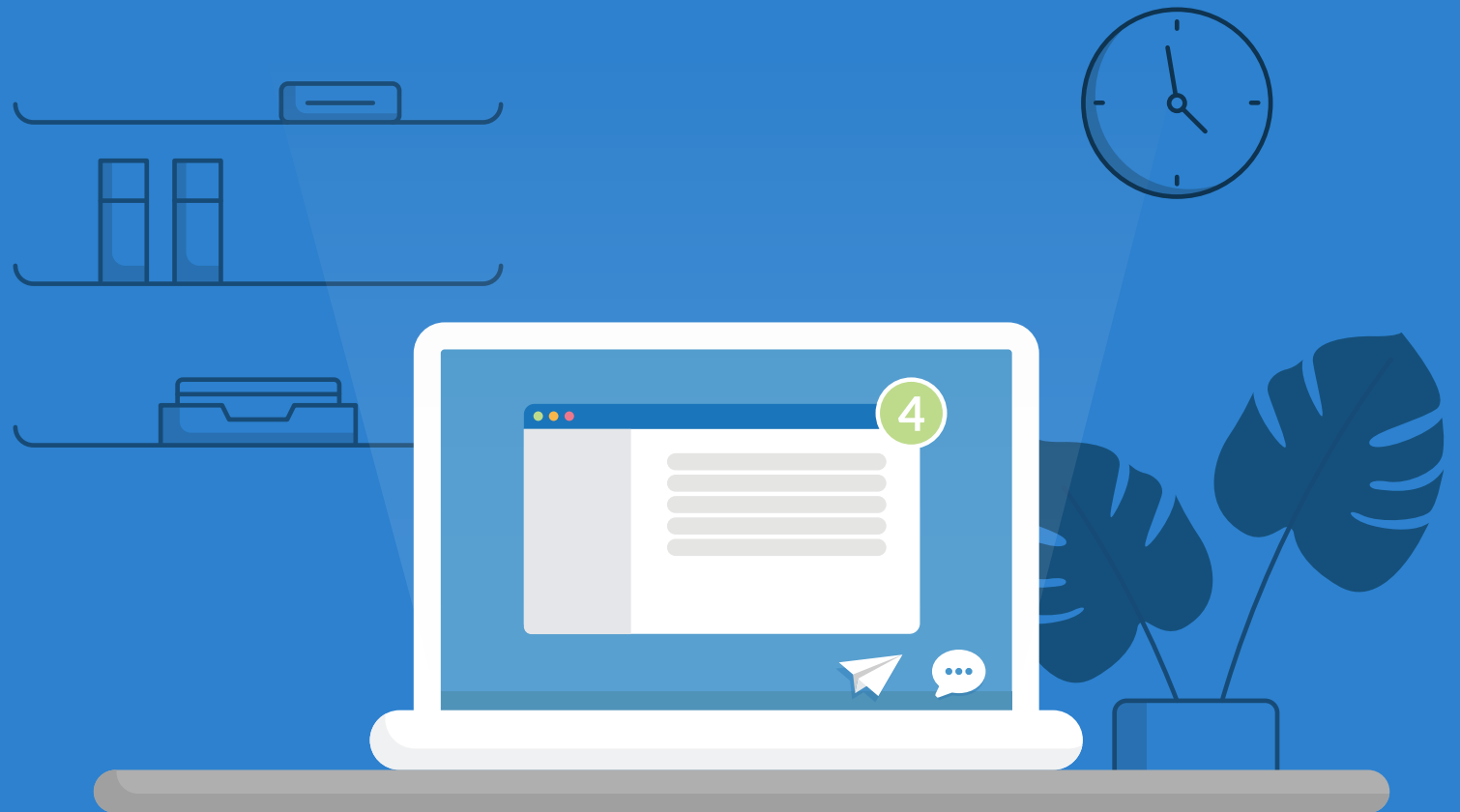


SaneBox Business Reference Guide



SaneBox Quick Pitch

SaneBox is an AI assistant for your inbox that prioritizes what's important and lets you unsubscribe, snooze email, and automate tedious tasks. Best of all, it works on any email client, provider, or device.



Why SaneBox?



Work Fast

Immediate training time

- Our powerful algorithms quickly learn your email habits and show your most important messages first, while filtering out the noise.
- If an email accidentally gets sorted to the wrong place, simply move it to the right folder. SaneBox will automatically train, move current and all future emails in the correct folder.

Seamless app integration

- SaneBox works in tandem with many email clients and productivity tools to streamline your workflow.



Work Smart

Personalized algorithms

- Concentrate on the most important emails first. Our built-in smart assistant uses an intelligent algorithm to move nonessential emails from the inbox into a new folder and then summarizes them in a digest.

Customized features

- Innovative and helpful features include one-click unsubscribe, spam control, reply tracking, snoozing, do-not-disturb mode, and more.
- You have precise control of your filters by type (newsletters, receipts, items you're cc'ed on, project, subject, etc.), how aggressive your filtering is, and more.



Work Together

Work from any client or device

- SaneBox works natively on all clients and devices, including Outlook, Office365, Google, IBM Notes, AOL, iCloud, Yahoo, Hotmail, and popular IMAP email providers.
- There is nothing to install or learn. It's easy to check email across mobile phones, tablets, laptops, desktop computers, and more.

Restore inbox sanity for the whole team

- With SaneBox Business, your whole team can benefit from SaneBox. Administrative features including company domain filtering, central billing, team-wide user action, and invoice management keep things organized.

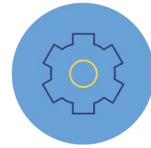
What makes SaneBox different?

Security & Privacy



To clarify, SaneBox never takes possession of your email. The bodies of your emails are never downloaded to our servers, and therefore our software can't see them. To read our commitment to privacy, read our Privacy Policy [here](#).

Familiarity



SaneBox works as an add-on to your existing email client, so you can keep your current setup and you don't have to download or install anything new.

Innovation



Unlike most other “dumb” systems, SaneBox uses artificial intelligence to automatically sort your email, and even remembers your manual training.

Advanced Features



SaneConnect: Turn every employee into a salesperson and leverage the hidden social network in your company's email.

Salesforce: Connect your Salesforce account and SaneBox will make sure emails from your Salesforce leads or contacts stay in your inbox.

Team Domain Training: Easily whitelist emails from your company's email domains ending so they always end up in your inbox.

White Glove Service: Dedicated account manager and priority support.

Price



The average employee spends 28% of their time processing email (that's 650 hours/year). SaneBox can typically save over 100+ hours/year.

What Differentiates SaneBox Business vs Basic



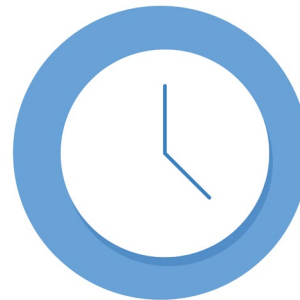
Powerful Admin Controls

Company wide rules allow for increased organization and control over the team account. Active Directory, O365, Notes and Salesforce integrations are included. Get access to trackable ROI and data that pinpoints fixable inefficiencies.



SaneConnect for Teams

SaneConnect analyzes your team's email network to identify who has connections at other organizations and how strong those connections are.



SaneBox Pays for Itself

The average employee saves over 100 hours per year. SaneBox comes with unlimited features for a fraction of the cost.



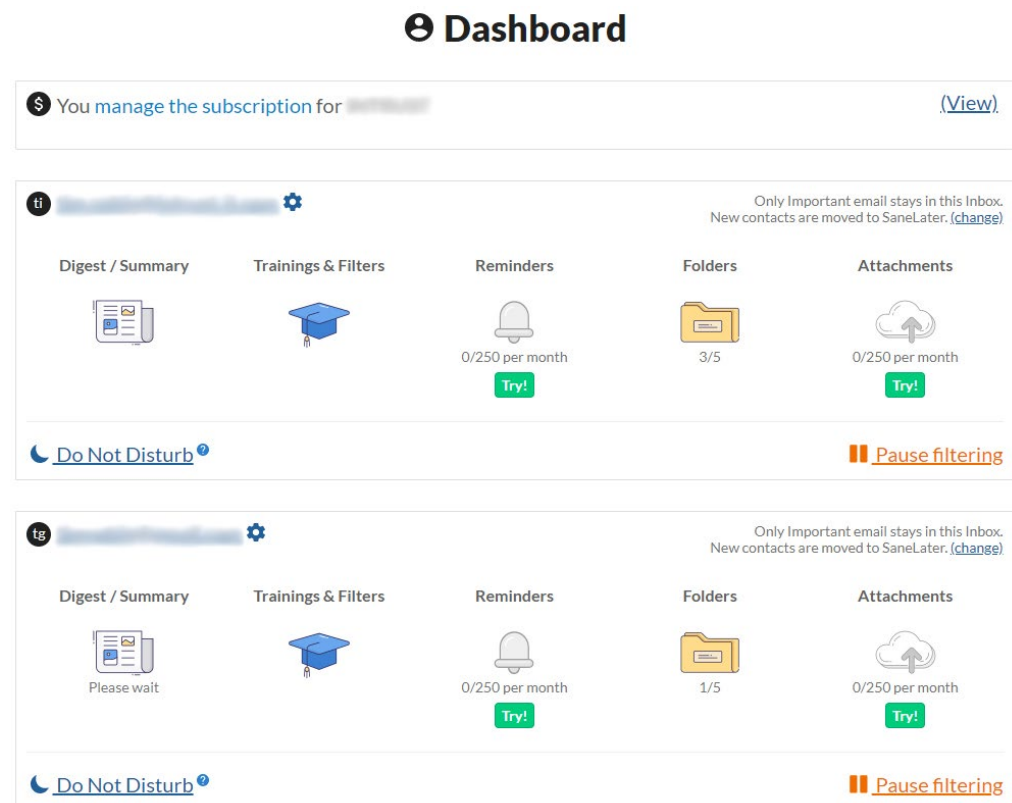
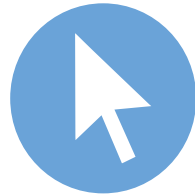
Even More Security

Mail processing machines are protected by at rest disk encryption, keeping your team's information super safe.

So you just started your team trial, here are the next steps:

Accessing your managed subscription (team account page):

- Sign into SaneBox.com
- Click on “Managed Subscription”
(Note: Only admins can see this view)
- Here’s how the teams dashboard will
look like:



Inviting your colleagues to join your company's team account



- Sign into SaneBox.com
- Click on “Manage the Subscription”
- Copy the business account URL or click “Invite Your Team”

[Copy](#) [Invite Your Team](#)

SaneData Dashboard for [redacted] [Export](#)

Date range: 2020-03-15 – 2020-03-21 [Refresh](#) Filter:

Employee				Inbound Email			Outbound Email			Savings
Name and email	Status	# of Accounts	Folders	Received	% important	Inbox 0 rank	Sent	Reply rate	Reminders	Hours
Total/Average:	-	8	4	363	46%	-	232	29%	0	15.80
[redacted]		2	8	715	14%	48%	66	6%		7.1
[redacted]		1	5	201	50%	24%	45	46%		1.2
[redacted]		1	1	302	80%	36%	128	58%		0.7
[redacted]		1	4	365	66%	42%	796	8%		1.5
[redacted]		1	5	450	54%	34%	427	16%		2.6
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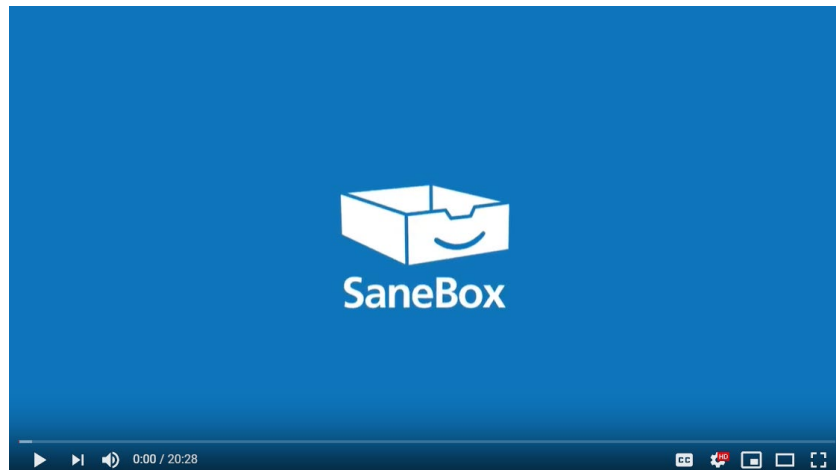
After your 14-day team trial, we will follow up and see if you want to implement SaneBox for your entire company. If you decide to sign up for SaneBox Business, your account manager will send out a contract to sign via DocuSign and invoice you via Freshbooks.

Webinar: How to Crush Email Webinar with Dmitri Leonov (Cofounder of SaneBox)



In this webinar you will learn:

- Social Flow and Multitasking
- 3 email commandments to live by
- How to make inbox zero a reality with email triage
- Advanced email hacks to help you get the most out the email you send and receive



Inbox Zero Academy

Join the Inbox Zero Academy to regain control of your inbox in just 10 minutes a day for 10 days. Don't miss out on the email secrets that thousands of busy professionals have already learned.

Sign up today



Walter Reisinger, Jr.

The Gatekeeper at Hill Investment Group

"I've been a SaneBox power user for almost 2 years. It never hurts to get a refresher and brush up. Always room to improve!"



Heidi Ziegele

Owner

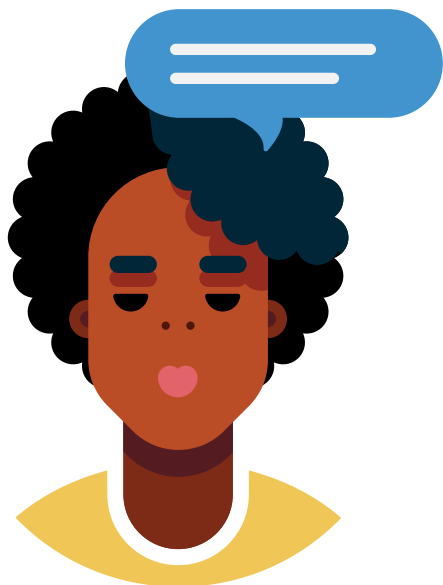
"Inbox Zero Academy will set you up with the tips you need to get your inbox to zero and reduce your stress. The info is solid, and divided up in bite-sized pieces that are easy to digest. :) Great job!!"



Nichole Saland

Managing Director

"I took the Inbox Zero class, and I learned so much, it was the perfect complement to my usual SaneBox experience. Sign up, you will love it!"



Customer Testimonials

According to the Adobe Email Survey, the average person spends a little over four hours a day reading and replying to work emails. Statistics like this are why businesses choose SaneBox to introduce company-wide.

“SaneBox has changed the way I interact with email. I know that the important things are going to come into the box, and the things that aren’t that important are going to be put into SaneLater.”

– Garth Pyper, Technology Infrastructure Manager, Shopify

“I don’t dread opening my inbox like I did before — SaneBox consistently keeps your inbox clean after you train it, so you never really have to worry about it.”

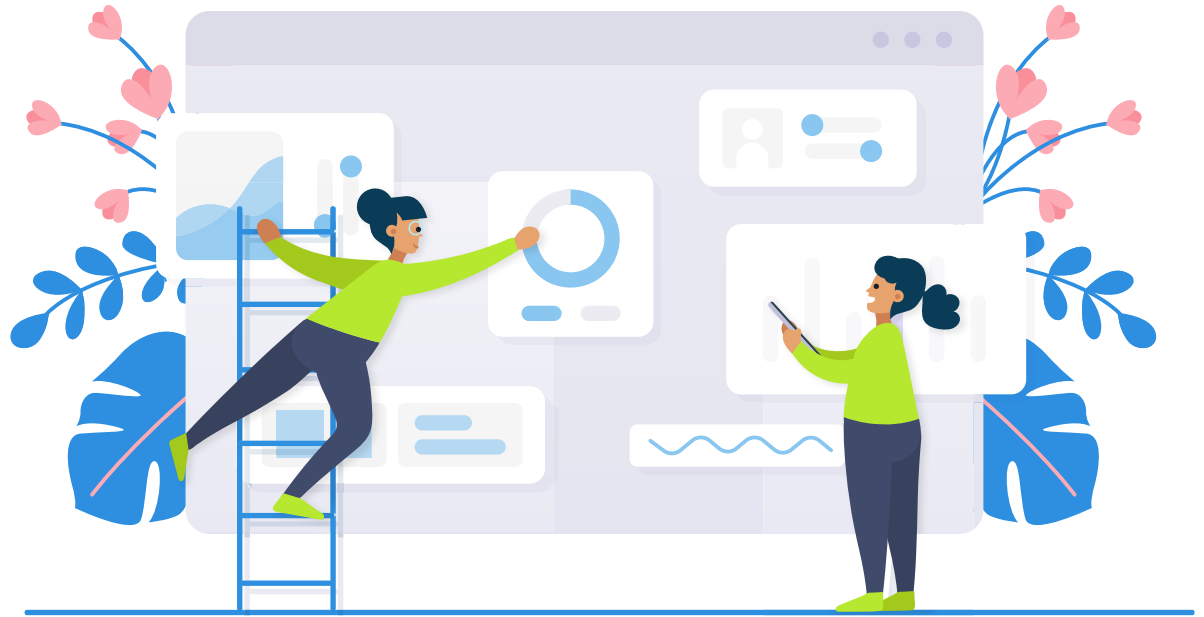
– Sebastian Igreti, President, TechMD

“SaneBox helps us save time and allows us to keep our mailbox clean. It removes unnecessary emails and it also reminds [us] to follow up, ensuring that nothing gets missed. It helps us stay connected with clients, leads, and our internal team. It also helps us set expectations and drive workflow. We recommend it for anyone who wants to save time with email and look for best practices and productivity hacks.”

– Jeshua Zapata, Partner, Xzit

Participate in our referral program by recommending SaneBox to a peer or colleague. If they sign up, get one month of SaneBox for Business FREE for your entire team.

Frequently Asked Questions



What's the benefit of SaneBox for Business?

- SaneBox for Business offers unlimited features, active directory integration, and additional admin controls. If you have five or more users at your company using SaneBox, then SaneBox for Business is definitely a great choice from a pricing/feature benefit standpoint.

What if I already have a SaneBox account?

- Setting up teams is simple. We can transition any individual SaneBox account over to a team account. If you and your colleagues have already paid for an account, we can prorate the difference.

Is there a catch?

- No catch! All SaneBox for Business trial accounts will get a free 14-day trial. At the end of the trial, you have the option to subscribe.

What happens at the end of my trial?

- An account executive will reach out to you at the end of your trial, and if you want to sign up for your team, we are happy to help. If you feel like SaneBox wasn't a fit, we can move your account back to a 14-day consumer trial account.

Do you offer discounts for SaneBox for Business accounts?

- We offer a 25% discount to non-profit and government agencies. Please reach out to support during your free trial to have the discount applied to your account.

How do I set myself as the admin?

- Email sales@sanebox.com to request to have yourself set as the admin. One of our support agents will enable that function for you.

Who is the admin for my team account?

- Please connect with your IT department, or you can always email sales@sanebox.com and we will let you know who is the admin for your team account.

How do I add additional users to my team?

- If you're an admin, you can add users by logging into your SaneBox team subscription [here](#). Click on Managed Subscription, and share the team URL.

What's the best way to introduce SaneBox for Business to my team?

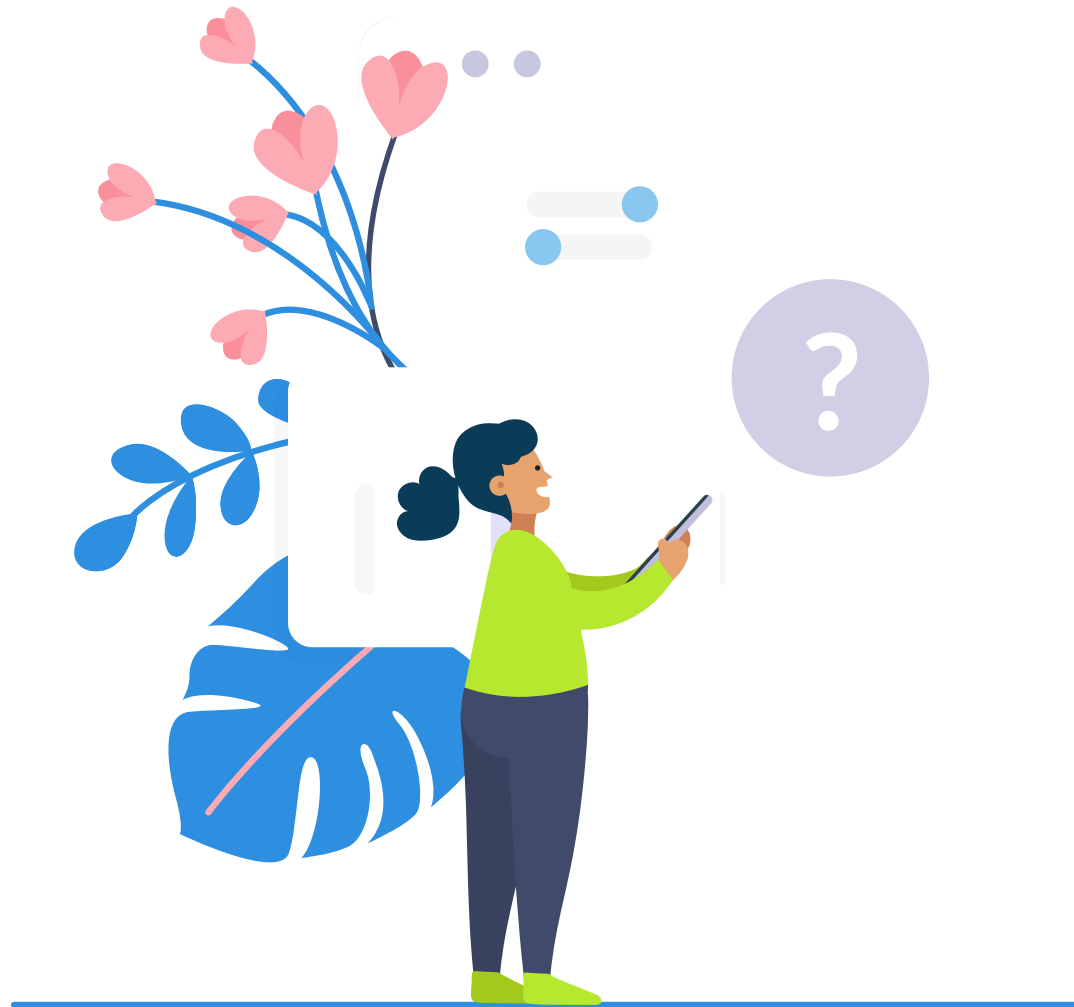
- We've found that companies have the most success by sharing SaneBox at multiple employee touchpoints, including:

Send a welcome email blast

Add SaneBox to your company's employee onboarding flow

Notify your team via Slack channel (or other messaging platforms)

Once you've been added to the team, feel free to schedule a team demo at sales@sanebox.com.



Final steps

Upon signup, an account manager will send out a contract to sign. Please get in touch with any questions or concerns.

Antonio Bass

Business Development
tony@sanebox.com

Thomas Yuan

Head of Strategic Partnerships
thomas@sanebox.com

